

Organizational Skills Training

Learning Objectives:

1. Identify typical organization, time management, and planning deficits children with ADHD demonstrate and how they impact home and family functioning.
2. Describe how to systematically evaluate organizational, time management, and planning deficits.
3. Conduct a manualized treatment to improve organization, time management, and planning skills with families.
4. Adapt the treatment manual to be implemented in your clinical setting with children of varied ages.
5. Adapt program goals for situations in which children are receiving educational instruction and assignments through online delivery of instruction and use of online materials.
6. Explain how to effectively alter program delivery by emphasizing parent guidance as the main focus as compared to child skills training.

Continuing Education

Psychologists:

The Baker Center for Children and Families is approved by the American Psychological Association to sponsor continuing education for psychologists. The Baker Center for Children and Families maintains responsibility for this program and its content.

Counselors:



The Baker Center for Children and Families has been approved by NBCC as an Approved Continuing Education Provider, ACEP No. 7254. Programs that do not qualify for NBCC credit are clearly identified. The Baker Center for Children and Families is solely responsible for all aspects of the programs.

Social Workers:

The Baker Center for Children and Families, 1904, is approved as an ACE provider to offer social work continuing education by the Association of Social Work Boards (ASWB) Approved Continuing Education (ACE) program. Regulatory boards are the final authority on courses accepted for continuing education credit. ACE provider approval period: November 14, 2023-November 14, 2024.

Social workers requesting CE credits must complete the evaluation form prior to receiving their certificate of completion, which will be provided via email within 30 business days upon receipt of the evaluation. Social workers completing this course receive 6 social work clinical practice continuing education credits.

Attendance Policy

Full attendance at all days of training is expected. Partial registrations are not allowed, and partial CE credit hours cannot be provided. This course offers 6 CE credit hours. CE credit hours are not provided for professional consultations following the initial two-day training. CE certificates will be provided via email.

Cancellation Policy

Full payment is required at registration. Cancellations prior to 6 weeks before the first day of training will receive a full refund. Cancellations between 3 and 6 weeks prior to the first day of training will receive a 50% refund. No refunds are available for cancellations made less than 3 weeks prior to the first day of training.

Accommodations

We welcome all individuals who may require accommodations to participate in these learning activities. Please provide any accommodation needed in your registration information or reach out to the Training Institute staff directly. We are here to meet your needs.

Agenda

Start Time	Minutes	End Time	Topic/Activity
9:00 AM	10	9:10 AM	Introduction to Organizational Skills Training
9:10 AM	50	10:00 AM	Executive Functions and Organizational Skills in Children
10:00 AM	60	11:00 AM	Executive Functions and Developmental Considerations in Teens
11:00 AM	60	12:00 PM	Empirical Support for Organizational Skills Training
12:00 PM	60	1:00 PM	LUNCH
1:00 PM	90	2:30 PM	Organizational Skills Training: Overview, Session Content, and Demonstrations
2:30 PM	90	4:00 PM	Alterations for Virtual Delivery
4:00 PM	30	4:30 PM	Q & A, Wrap up